

Dear Parents

**Contact Information Request – May 2020**

Hello again everyone and I hope you are all still keeping well and safe. The teachers and I continue to get loads of emails from you all and all I can say is that you have been doing some great learning at home.

**Reminder:** the teachers continue to prepare materials and learning resources and they can be accessed via the Home Learning Portal on the school website.

Going forward, we are setting up an emailing list for all parents. This will be used when we are sending out end of year reports and other pieces of communication directly to your email. We will also be able to use this approach to communicate information with regards to the opening of the school in September. It would be greatly appreciated if each family could send us one email address that we can use. Please send it to the school email address [info@stbrigidsps.ballymoney.ni.sch.uk](mailto:info@stbrigidsps.ballymoney.ni.sch.uk) **(no later than Friday 5 June)**

Please include the full name and class of your child/children and we will hold it securely on our school database.

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| **Child/Children**  **Name and Class** |  |
| **Parent Name** |  |
| **Email Address** |  |

Once again thank you for your continued support and co-operation.

Yours sincerely

Kieran P O’Neill

Principal